

Minutes of the weekly meeting held on Friday 9th May 2017

Location: RWA Office, 11th floor, Prakashdeep Building

Date: 9th May 2017

Time: 5:00pm to 6:30pm

Mr. Ashok Kumar Jain- President

Mr. Ravi Sharma- Vice President

Mr. Lokesh Kumar - Secretary

Mr. Kailash- Member

Mr. Balbir Mehta- Member

Agenda of meeting:-

1. Updates on building Rehabilitation/Strengthening work implementation.

- Progress discussed and same was found satisfactory to some extent but Mr. Balbir Mehta has raised some of the issues as contractor not following up proper safety guidelines and some the work process is also not agreed by Mr. Mehta.

This issue has been brought up to the knowledge of other team members along with consultant and contractor. Accordingly, instruction has been given to the contractor to follow the instruction of Mr. Mehta and also suggested site meeting on 12th May, 430pm with consultant to have more clarity.

2. DG No. 3 has abnormal smoke, injector pump calibration.

- This issue being discussed since last one month amongst the society members, Mr. Ravi Sharma has raised the issue that we should take few more quotes from other vendors, accordingly President requested him to get the quote from his source as this work is already delayed. After making lots of efforts, no vendor took interest to visit the site except M/s OVN Trading. Accordingly society has taken the decision to award the purchase cum work order to M/s OVN and President also mention that we should do further negotiation with OVN before awarding them job. RWA Secretary M. Lokesh took initiative and negotiated the price with M/s OVN Trading i.e. 5% on spare parts and 10% on labour charges. Total Value of Rs. 1,93378/- has been approved by the society.

3. Removal of loose RCC pcs. & Repairing of Terrace Parapet wall

- M/s P. Arora & Associates Pvt. Ltd. has prepared the BOQ with the estimation of Rs. 35 Lacs to complete the Parapet walls dismantling & repairing project. Fixing of MS Grill will be done separately and cost of same is not included in the BOQ as this was

suggested by the consultant that it can be done through Local vendor who does welding and fabrication work for building.

- Mr. Balbir Mehta has suggested that we should ask consultant to make the complete BOQ and cover the MS grill work also in the same BOQ with Technical specification along with drawings.

4. Air Conditioning of Lift Machine room with the heat resistance insulation.

- Few quotations received and discussed but society members would like to have few more quote to have better comparison of price. Mr. Balbir Mehta suggests that we should request consultant (Mr. Piyush Arora) to give more contacts to get more quotations. Accordingly, facility manager have been instructed to coordinate with consultant to get more vendor data to have lowest price.

5. Renovation of 2 nos. Kone make elevators cabin along with replacement of ground floor landing doors with SS finish

- Request has been given to M/s KONE for quotation, their technical team will perform site visit before giving quotation.

6. Boom Barrier AMC has been approved by the society with the negotiated cost of Rs. 27,000/- for one year with the half year payment terms.

7. AMC of billing software has been discussed and finalized for 34,000/- per annum.

8. AMC of CCTV has been discussed and President has suggested that we should close this on priority. Accordingly Facility Manager has been instructed to get quotes from the interested vendor who should have experience of maintenance for commercial buildings CCTV maintenance.